



School Guide Primary School 2019-2020



Welcome

Dear parents,

This school guide is a fundamental pillar in the organisation of our school. The school guide offers insight into what it means to be educated at the European School of The Hague Primary. It is the basis of our policies, it guides expectations for students, parents and staff and should answer many frequently asked questions.

As we communicate in our mission, vision, core values and key competences, ESH is committed to offering an education that equips students to use the talents they have to achieve the best possible results, both academic and personal.

As ESH student numbers continue to grow, we make the necessary adjustments to accommodate this, by growing our ESH staff and making alterations to our school facilities and support systems.

Like our unique school, we consider this document dynamic and will make annual evaluations and adaptations to suit the changing circumstances of our productive school life. We will update you with emails and newsletters on the parent portal of our website.

As we enter the year 2019 – 2020 we are now a fully-grown school and are proud of our progress over the last 7 years. Please feel free to give feedback on the school guide. One may contact us, or our middle management team, if you have any questions.

On behalf of the staff of the ESH, we wish both pupils and parents a successful and pleasant school year.

Frans van de Kerkhof MPA, MES
(Director European School The Hague)

Eugene Voorneman MA ODE
(Deputy Director - Primary)



“Educated side by side, untroubled from infancy by divisive prejudices, acquainted with all that is great and good in the different cultures, it will be borne in upon them as they mature that they belong together. Without ceasing to look to their own lands with love and pride, they will become in mind Europeans, schooled and ready to complete and consolidate the work of their fathers before them, to bring into being a united and thriving Europe.”

Jean Monnet

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School Management

Director: *Mr. Frans van de Kerkhof*
Deputy Director Primary: *Mr. Eugene Voorneman*
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Absences / Special Leave Requests

prim-absences@eshthehague.nl

Admissions Primary School

Ms. Claire Alcock admissions@eshthehague.nl

We are a part of the *Stichting Rijnlands Lyceum*
Executive director: *Mr. Arjan Kastelein MSc, MBA.*

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The ESH is part of Foundation Het Rijnlands Lyceum. Foundation stands for excellent education and supports its schools in realising the best education for its Pupils.



The ESH is affiliated with the European Schools by means of an Accreditation and Cooperation Agreement, we offer the European Curriculum and provide education for the European Baccalaureate.



ESH fosters a culture of learning, we guide and educate our pupils to become creative and critical thinkers who are able to transition to the next stage of education and be successful in their life.

1 European School of The Hague Mission Story

The ESH

The European School The Hague is a unique school. We were established in 2012 to educate the children of employees of European Union institutions. We provide a multilingual and multicultural education to Early Years, Primary and Secondary school children culminating in the European Baccalaureate.

We are an officially Accredited European School, partly administered and financed by the Dutch national education system, and accredited by the Board of Governors of the European Schools since December 2012. We are part of the Rijnlands Lyceum Foundation.

Our Vision is to...

Inspire students to be responsible, future focused, proactive citizens of Europe and the world.

Our Mission is to ...

Provide a positive, open-minded community that fosters ambition through rich cultural and academic opportunities, inspiring lifelong learning.

Our ESH Community is...

Enriched by our multicultural and multilingual staff, students and parents as we connect, collaborate and celebrate a culture of learning.

Our Core Values

Provide the foundation of how the ESH community, staff, students and families achieve our mission.

RESPECT

We show respect for people, possessions, our planet, protocols and ourselves

Accept other's differences, strengths and weaknesses

POSITIVITY

Focus on the positive aspects in situations

Build a constructive and positive environment from which everyone may benefit

AMBITION

Strive to reach our full potential

Accept challenges and have a passion for finding solutions

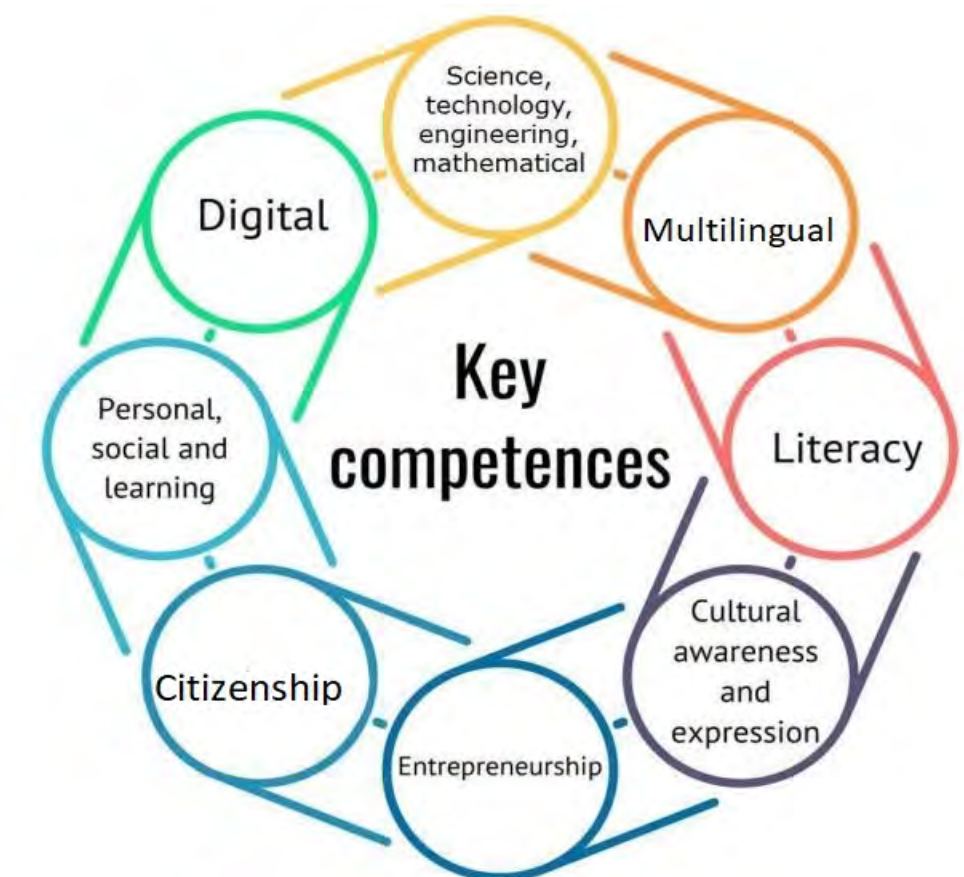
Key Competences

Our ESH pupils are future citizens of Europe and the world. As such, they need a range of competences to meet the challenges of a rapidly changing world.

In 2006 the European Council and European Parliament adopted a European Framework for Key Competences for Lifelong Learning.

These competences are incorporated and embedded in the European Schools curriculum.

The eight key competences, which all individuals need for personal fulfillment and development, active citizenship, social inclusion and employment are what we aim for our students to achieve.



2 European Primary School Curriculum

ESH uses the European Schools curriculum. The curriculum incorporates the established 8 Key Competences. Learning is planned in a cross-curriculum manner, linking concepts and skills across subject areas. We also strive to include our core values in our teaching. All curriculum documents can be found on the official website of the European Schools - www.eursc.eu (Early Years and Primary cycles).

Early Education Curriculum

Early Years involves a cycle of 2 – 2.5 years and the Primary cycle, 5 years.

Early Education is the foundation of developing life-long learners and its central role is to support children’s growth into informed, ethical and responsible citizens. Teaching and learning in the Early Years supports and monitors children’s communication skills as well as their physical, psychological, social, cognitive and emotional development by providing high quality opportunities, experiences and learning environments.

Children learn through play, so the planning and environment, encourage exploration, engagement and experimentation. The focus is on practical, hands- on, active learning and is developed through child initiated play and is inquiry-led, which is appropriate and meaningful to young children.

The Early Education Curriculum of the European Schools focuses the planning for learning for the Early Years children. Numeracy and literacy is planned and harmonised by the Early Years teachers. Daily, the children are offered opportunities to be curious in their learning: they are encouraged to ask questions, to explore and to research their answers through a range of play activities and experiences.

Weekly timetable for P1 and P2 (number of hours per subject area)	
Subject	Hours Per Week
Mother Tongue / L1	2.5
L2	2.5
Literacy	5.5
Mathematics	4.0
Dutch as an Additional Language	1.5
Discovery of the World	1.5
Art	2.0
Music	1.5
Physical Education	1.5
ICT (per week/ every second week)	0.38 / 0.75*
Total hours to be timetabled	22.88

* For half the year.

Primary Curriculum

Our Primary education builds on from the Early Years curriculum. The European Schools curriculum, written specifically for the European Schools, aims to develop the 8 Key Competences through a range of subject areas.

When pupils are in the first year of the Primary cycle, all language sections, as well as the mother tongue classes, start with the methodical acquisition of basic language, reading and writing skills:

- Mother tongue / L1 (Dutch, English, Finnish, French, German, Greek, Italian, Polish, Portuguese, Romanian, Slovenian and Spanish)
- Second language L2 (English, French or German)

Weekly timetable for P3–P5 (number of hours per subject area)	
Subject	Hours Per Week
Mother Tongue / L1	3.75
L2	3.75
Literacy	3.0
Mathematics	5.25
Dutch as an Additional Language	2.25
Discovery of the World	3.0
ICT (every second week)	0.75*
Music (every second week)	0.75
Physical Education	1.5
European Hours	1.5
Total hours to be timetabled	24.75**

* For half the year.

** Art is incorporated into other subject areas.

- Literacy
- Mathematics
- Dutch as an Additional Language
- Discovery of the World
- Art
- Music
- Physical Education
- European Hours (P3-P5)
- ICT

Language sections

The ESH has five language sections: Dutch, English, French, German and Spanish. Our SWALS pupils (Students Without A Language Section) are placed in the

language section of one of the official European languages: English, French, German or in the Dutch section. ESH also offers Greek, Italian, Polish, Portuguese, Romanian, Slovenian and Spanish mother tongue education. Other mother tongue classes can be organised if the requirements are met.

Beginning in Early Years, all pupils with the exception of the Dutch Section receive Dutch as an Additional Language (DAL) lessons. For Early Years, P1 and P2 this means 1,5 hours per week of Dutch lessons. For P3, P4 and P5 it will be 2,25 hours per week.

At the ESH, the youngest and oldest pupils in the Early Years classes work together in a mixed group. In this way, the pupils learn from each other and with one another.

At the ESH, the youngest and oldest pupils in the Early Years classes work together in a mixed group. In this way, the pupils learn from and with one another. The ESH aims to have classes of no more than 22 pupils and, if there are more than 15 pupils in the Early Years classes then the class is assisted every morning by a teaching assistant. If there are more than 20 pupils in an Early Years class, a teaching assistant is present for the entire school day. If there are more than 22 pupils in a Primary class, the class teacher is assisted by a teaching assistant for part of the day.

Pupils take the majority of subjects in their own language section. To encourage playing and learning with children from the other sections we offer a number of lessons in mixed language groups for example, L2 and European Hours lessons. In the Early Years cycle, pupils have combined activities during Friendship Zone.

Differentiated Teaching

Differentiation forms the basis of all good and effective teaching. Differentiation is the responsibility of every teacher working in the school and takes place in the classroom; it is designed to meet the needs of all pupils. This should include meeting the needs of:

- pupils with different learning styles

School year 2019-2020					
Language sections	Dutch	English	French	German	Spanish
Early Years 1 & Early Years 2	✓	✓	✓	✓	✓
Primary 1	✓	✓	✓	✓	✓
Primary 2	✓	✓	✓	✓	✓
Primary 3	✓	✓	✓	✓	✓
Primary 4	✓	✓	✓	✓	✓
Primary 5	✓	✓	✓	✓	✓

- pupils studying in a language section which does not correspond to their mother tongue
- pupils arriving late in the system who may have followed a different programme of study and may therefore have differences in their knowledge or skills
- pupils with a mild learning difficulty
- pupils with a diagnosed special educational need
- gifted and talented pupils

Mother Tongue/L1 EY-P5

Mother tongue/L1 language lessons aim to develop a pupil's mother tongue ability to express and interpret thoughts, feelings and facts in both oral and written form (listening, speaking, reading and writing), and to interact linguistically in an appropriate way in the full range of societal and cultural contexts, education and training, work, home and leisure.

Second Language (L2) P1-P5

The starting point for L2 lessons is the common curriculum for second language acquisition. The objectives are based on the Common European Framework of Reference for Modern additional Languages: Learning, Teaching and Assessment. When learning the second language, attention is paid to the following skills: listening/understanding, speaking, reading comprehension and writing. The classes offer a wide variety of language activities, covering

themes related to pupils' experiences. Wherever possible, these themes are aligned to Discovery of the World topics. The levels within one year can be very diverse and this will be taken into account within the themes. The teachers make use of a variety of resources and methods for these lessons.

Dutch as an Additional Language

All pupils in the English, French, German and Spanish language sections also receive Dutch as an Additional Language lessons. Within the European Schools system there is no official curriculum for Dutch as an additional language, however, we have developed a curriculum which is available on our website.

European Hours P3-P5

European Hours develops knowledge and fosters pupils' awareness of their national and European heritage (present and past) and identity, together with a global awareness and a respect and care for the rights and beliefs of others in order to create tolerant and caring members of society. As citizens of Europe and of the world, the pupils will have an understanding and critical appreciation of the values of other citizens, while nurturing a sense of personal identity, self-esteem and awareness of their particular capabilities.

Literacy EY-P5

Literacy lessons aim to develop the language of the section. This enables the pupil to be able to learn and develop within the language section they are placed. Through speaking, listening, reading & writing, ideas and information are expressed and communicated, aspirations, attitudes and emotions are articulated, and imaginative possibilities are explored.

Mathematics

Mathematics lessons enable pupils to develop mathematical knowledge and skills, and an understanding of how to use them appropriately in real life situations. There are five main topics: numbers and the number system, calculation, measures, shape and space and data handling. Within each topic, pupils will be able to:

- understand and learn facts, procedures, and concepts
- interpret results and communicate information using mathematical language
- make connections between mathematical concepts and procedures
- use these skills in practical and meaningful problem solving situations

All language sections plan from the same Mathematics syllabus and the programmes are supported by the Inter maths resource which is specially developed for and by the European Schools.

Discovery of the World

The Discovery of the World subject combines Geography, History, Biology, Technology and socio-cultural areas of study. Each area of study is further divided into specific topics for each year group. Attention is also given to current affairs and different religions. The teachers in each year group jointly plan topics to ensure all objectives are covered throughout the year.

Art

Art education at ESH prioritises expression: the expression of feelings and emotions in the encounter of art, but also expression and practice in the use of different artistic media. The hours are incorporated in the children's

timetable as they work on different topics of the European Schools syllabus.

Music

An important goal of music lessons is that pupils are given the opportunity to enjoy various aspects of music. The social and cultural dimension plays an important role as do different musical styles. During the music lessons, taught by a specialist subject teacher, attention is paid to the development of musical skills including making, listening to and composing music.

Physical Education

ESH has appointed specialist teachers to teach PE lessons for Early Years and Primary classes. Early on, the emphasis is on practising motor skills and developing basic techniques for different sports. In physical education it is also important for children to enjoy movement.

In addition, attention is paid to social qualities, such as consideration for others, cooperation, attention to safety and sportsmanship. Pupils receive two PE lessons a week. The school has a well-equipped gymnasium and, weather permitting, classes are also held outdoors on the sports fields. Swimming is part of the PE curriculum for P2. Pupils will be taken to and from the swimming pool by bus. Information will be communicated to parents via the Swimming Coordinator at the beginning of the school year.

ICT

ICT education provides pupils with the opportunity to develop their ICT skills and understanding. These skills and knowledge can then be applied in a variety of situations and in different subject areas.

P5-S1 Transition

The P5 - S1 transition programme at ESH is tailored to the particular needs of our P5 pupils and follows the Transition Guidelines of the European Schools. The transition programme usually runs over the course of a year and covers:

- An information evening for parents during which subjects such as curriculum, language choices and

organisation of studies are explained by the school management and teachers.

- A Secondary School orientation day (Step Up Incursion Day) includes joining the school assembly, as well as experiencing "taster" lessons in order to prepare pupils for the different teaching and learning styles at Secondary level.
- A fun day of socializing with the existing S1 students is organized, with a variety of sports and games.
- Secondary Mentor teachers come to visit the P5 students for an information session about "Life at Secondary" and answer all their questions, face to face.
- Collaborative meetings between P5 teachers and S1 teachers to ensure a smooth and progressive academic transition for pupils to secondary.
- Parents are given information and administrative support as they register their children for the various language sections and subject choices.
- For newly registered students, individual appointments can be made with the admissions officer and parents and pupils may discuss options and choices.

Transition programme for the Spanish primary students

Currently, the pupils enrolled in the Spanish Language Section are not expected to have access to a Spanish Language Section in Secondary. It is our responsibility as a school to provide a smooth transition from Primary to Secondary education for all pupils. Therefore, we have implemented a transition programme for the pupils in the Spanish Language Section. The transition programme for the Spanish pupils aims to prepare them to continue their education in a different Language Section. The transition programme will be implemented in the last two years of Primary School; P4 and P5. The transition programme is evaluated regularly.

Assessment

At the ESH we assess the progress of our pupils. Assessment is done both informally and formally. For informal assessment we use a variety of tools specific to each language section. For formal assessment we use tools available through official assessment agencies from

the country of each language section. These results are recorded and then used to track the progress and development of our pupils throughout the years. Formative and summative assessment is reflected in our report cards, which we distribute twice per year. These report cards show the progression our pupils have made academically as well as socially and emotionally.

Assessment is a continuous process

For on-going assessment pupils are engaged in self assessment. This assists them to develop effective reflective skills and set future targets for themselves. In the Early Years cycle we use the Early Years Portfolio as described in the Early Education Curriculum of the European Schools.



A photograph of three children sitting at a light-colored wooden table in a classroom. On the left, a girl with long blonde hair, wearing a pink sweater, is writing on a piece of paper with a green marker. In the center, a boy with short blonde hair, wearing a blue hoodie, is leaning forward, looking down at his work. On the right, a girl with long brown hair, wearing a dark blue sweater, is writing on a piece of paper with a red marker. A small cupcake with green frosting and colorful sprinkles sits on the table in front of her. In the background, there is a yellow wall with a grid of small circular pictures, a blue water bottle, and various classroom supplies on shelves.

Being educated side by side, pupils receive a unique insight and appreciation of different European cultures which fosters the unity of the school and encourages genuine multicultural education.

3 Support

As a multi-cultural environment, the European Schools are a true reflection of today's society. Teachers use a variety of teaching styles in their lessons in order to meet the needs of individual pupils. Where differentiation in the classroom is not sufficient the school provides a range of support structures. Support is flexible and varies as pupils develop and their needs change.

The support policy at ESH follows the European Schools' regulations and the Dutch legislation concerning Passend Onderwijs ("suitable education"). Our school is a participating member in the support network Stichting Passend Primair Onderwijs Haaglanden (SPPOH).

Through this network we are connected with all Primary schools in the area. A school advisor & counsellor also visits the school on a weekly basis to help staff adapt their approach where needed.

Educational Support Provision

In some cases it is necessary to provide additional support, over and above the normal classroom differentiation.

At ESH we approach support in the following way:

- general support
- moderate support
- intensive support
- special arrangements

General Support

Pupils may have trouble in a particular aspect of a subject, may need to 'catch up' due to late arrival in school or illness or working in their non-mother tongue. Pupils may need additional help with acquiring effective learning strategies or study skills. Such support should preferably be given in or outside the classroom, to small groups and is short term. Groups are organised vertically, horizontally, within or across sections, by focusing on the needs of the pupils concerned.

General support is planned and specific targets are set, including criteria for success and the information is written into the appropriate planning document.

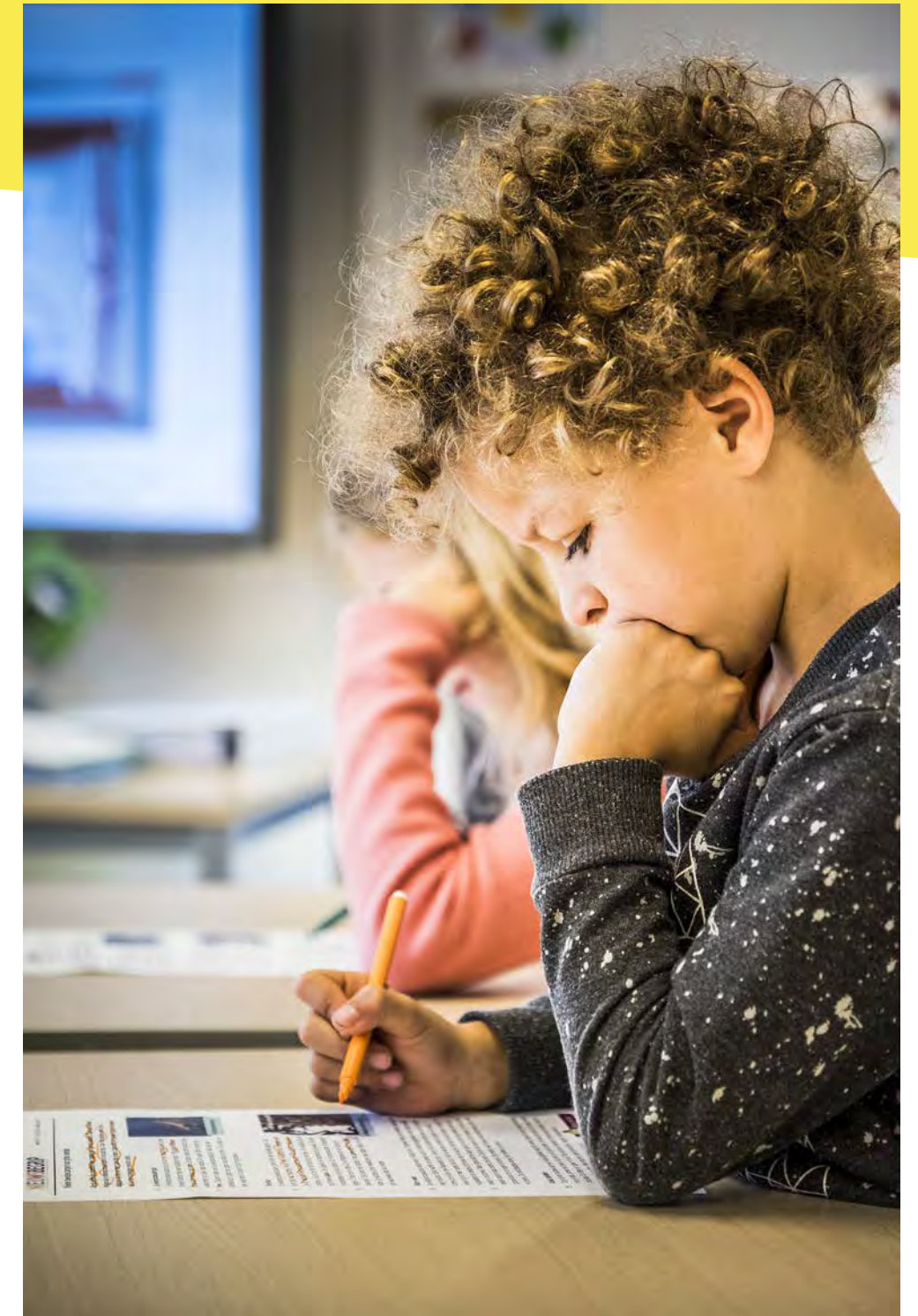
Moderate Support

Moderate Support is an extension of General Support and is provided for pupils with a mild learning difficulty or in need of more targeted support. This could be appropriate for pupils who may be experiencing considerable difficulty in accessing the curriculum due to, for example, language issues, concentration problems or other reasons. It is provided for a longer period than General Support and each pupil has an individual plan. The plan includes specific learning objectives and criteria for evaluating pupil's progress and the success of the support. A pupil receiving Moderate Support is usually following the standard curriculum and assessed according to the given criteria and learning objectives for his or her class.

Intensive Support

Intensive Support is given following an expert's assessment of the pupil's special individual needs. Intensive Support can be provided for pupils with special educational needs: learning, emotional, behavioural or physical needs.

Support can be given in order to help the pupil develop his or her competences, subject knowledge, skills and attitudes. European Schools do not offer fully inclusive education. This means there may be occasions where despite the school's best efforts, continuing education in the European School is not in the best interest of the child. This may become apparent either before admission or during the child's school career. The school has to be able to make appropriate provision for pupil's pedagogical and social integration. If this is not the case, the school follows the procedure as outlined by SPPOH.



Special Arrangements

For certain diagnosed learning difficulties, there are special arrangements available within our school. For example, pupils who have dyslexia, autism or dyscalculia. An overview of these arrangements is listed in the Support Plan, available on our school website.

Support Profile

As a part of the support network Stichting Passend Primair Onderwijs Haaglanden (SPPOH), the Primary school at ESH is classified as a regular primary school. Each primary school in the Netherlands has to describe their specific approach towards support in a Support Profile. This document lists what types of support the school can provide, what additional arrangements are available and where the school has its limitations. Within the Netherlands there are a number of Special Schools (SBO's and SO's) catering towards very specific needs in the case ESH encounters its limitations. The Support Profile is available on our school website.

Speech and Language Therapy

Speech and language therapy, occupational therapy, physiotherapy, counselling and psychotherapy are not offered by the school, as in the Dutch system, these are considered as medical interventions. Parents should consult their family doctors for a referral to the appropriate outside agencies.

The ESH collaborates with a pool of International Speech and Language Therapists that are based in The Hague. Please contact the Support Team for more information about Speech and Language Therapy.

Video Coaching

A number of our support coordinators are trained and licensed as school video coaches. This means that at times they can use video recordings of lessons to reflect on teacher and student behaviour as part of a coaching intervention. These videos are never stored by the school. They are made anonymous and used in small internal discussions (the video will only ever focus on details with

people who have approved the usage of video). After these discussions these videos are deleted. If pupils are going to be videoed for training purposes their permission will be sought.

Disciplinary Measures

If a pupil shows extreme misbehaviour at school, the most severe measures are to suspend or expel a pupil. The ESH has a disciplinary procedure in place which involves consultation between school management and the Board of the School or informing the Inspectorate of Education.

Confidentiality Persons

The school has appointed two confidentiality persons: Patricia McAteer and Bianca Pellet, who are available for pupils to talk to confidentially about issues that concern them. The confidentiality persons can work together with the school social worker and alternative methods of counselling can be provided if needed.

Further reading and information

Specifically for the field of support we refer you to two main documents on our website: the Support Plan and Support Profile. If you have any general queries related to educational/social-emotional support you can contact the support team via email at support@eshthehague.nl.

4 Health, Safety and Security

The safety and well-being of our students and staff is considered among our top priorities.

School Identity Badges

Our primary concern is the safety and security of our students. As such, we expect all staff, parents, volunteers, and visitors to share this priority. To ensure safety and security at our school, visitors must sign in and sign out at reception. All parents and visitors must wear a school-issued identity badge. Parents are expected to wear their personal school badge visibly when inside the building and show it when requested. The visitors' badge must be displayed whilst a visitor is in school and returned to reception when leaving. All parents of Early Years receive two badges per child. If you forget your badge, please register at the reception.

These badges serve as a form of instant identification for everyone in the school and the absence of a school ID can be used to restrict access to the school.

Safeguarding and Child Protection

We are committed to safeguarding and promoting the well-being of our ESH children. Our teachers and other staff are provided with regular training in regard to safeguarding and child protection, including reporting neglect or abuse when a concern arises. The school will, in most circumstances, endeavour to discuss all concerns with parents about their child/ren. However, there may be exceptional circumstances when the school will discuss concerns with Veiligthuis (Safe Home) and/or the Police without parental knowledge (in accordance with the Meldcode - Dutch reporting procedures).

Health Support Officer and First Aid

At ESH we have processes and procedures in place to manage preventative health care and support. We have first aid for minor injuries or illnesses. We will also support with referrals for urgent health concerns.



Children who are sick or who have a minor accident during school hours will first notify their teacher who can, if necessary, request the assistance of the in-house first aid responders. Our school has a dedicated first aid team that consists of teachers and support staff who receive refresher training every year.

Sickness

Please report any cases of a contagious disease such as rubella, chicken pox, impetigo, etc. to the receptionist and class teacher as soon as possible. Pupils with fever, diarrhoea, eye infections or other infectious complaints, should be kept from school due to the risk infecting other children. It is important that your child stays at home until they have had one day without fever before they return to school. If child show symptoms of infectious diseases in

school, we will follow the advice published by the Ministry of Health, Welfare and Sport (GGD).

Medical Details

It is the parents' responsibility to ensure that a *Medical Information and Declaration Form* is completed and regularly updated for their child or children. It is necessary that all parents supply the school with the relevant medical information so we can act accordingly in the case of an emergency. If a medical condition develops after intake, it is important that the school is made fully aware as soon as possible.

If a child has a medical condition (allergy with serious risks, asthma, diabetes, epilepsy, heart condition, only one kidney) all relevant medical information (how to act, how to recognize symptoms, emergency procedure) is collated

and gathered in a Medical Fact Sheet (MFS).

This MFS includes a clear picture of the child. The MFS is distributed to all key positions in the school: class of child, canteen, reception, staff room, first aid office and first aid team. Any medication is stored in the first aid office. The Medical Protocol contains more detailed information.

Medication at school

If a pupil needs medication, the parents fill in the form *Permission to administer medication* or make an appointment with the Medical support officer at prim-absences@eshthehague.nl. The school can only offer support within its limitations.

Head Lice

Head lice is a common problem and requires prompt action. Head lice are transmitted mainly through head-to-head contact. Children are prone to catching lice because they tend to have close physical contact with each other.

Like many Dutch schools, we have implemented lice checks with parent volunteers. At ESH, this happens after every holiday. If a child has lice, parents will be asked to pick up their child and immediately treat them to eliminate the lice and prevent spreading. A lice check coordinator will inform parents of the class and/or year group when a home check is required. If your child is found to have head lice at home, please inform the teacher and treat your child before he/she returns to school. A child may be excused from attendance for no longer than one school day. If a child is absent for more than a day due to head lice, school has a statutory obligation to report to the Compulsory Education Officer about the absence. If you wish to volunteer as a Lice Check parent, please email prim-absences@eshthehague.nl. Training will be provided.

Centre for Youth and Families (CJG)

During their years at school, children go through many stages of development. A child grows physically, emotionally and socially. All children living in The Hague or going

to school in The Hague are therefore called up at specific moments for examination by one of the Youth and Family Centers in The Hague. Periodic visits help pick up any issues that might otherwise hinder healthy development, at an early stage.

There are Youth and Family Centers situated in different areas of The Hague, generally one goes to the CJG in your neighbourhood. These centers also offer services to families on many aspects related to children and parenthood e.g. managing children's behavior, healthy eating, bedtimes, internet safety, the impact of divorce on children etc. They are here to help both Dutch and international families and have a large team including doctors, nurses and social workers. Some are also able to provide services in English.

The website is www.cjgdenhaag.nl.

In the Netherlands children are offered the State Vaccination Programme (RIVM). The school doctors and nurses of the CJG take care of these vaccinations. The CJG uses contact information from our pupil registration database. If you object to this you may notify the school.

No Blame Approach to Bullying

ESH uses a 4 four-step positive approach to stop bullying. It is a whole school approach and brings about change quickly. It focuses on how the victim is feeling. Focusing attention on feelings, it removes attention on blame. This should help the bully to think about the impact of their actions and behaviour. By forming a support group of bystanders, peers and bullies it protects the victim from further harm. Each support member makes an agreement what they can do to help the victim feel better. This is monitored in a review meeting.

For more information on our Safety Policy, please refer to the parent portal on our website.

5 Communication

The ESH is committed to engaging in open communication with parents. To this end, the school has a number of channels of communication with parents:

Who to Contact?

Instructional:

- If you would like to discuss your child’s development, a concern or any other class related matter, please contact your child’s classroom teacher or subject teacher.
- If you would like to discuss any language section related matter, please contact your child’s section leader.
- If your concern has not been resolved by the teacher or section leader, then one should contact management.

Operational:



Topic	Name	Email
Construction / building	Michel van der Sman	m.vandersman@eshthehague.nl
Bus / Transport	Angelica van der Hoek-van der Made	prim-absences@eshthehague.nl
After School Activities	Birgitta Blank	afterschool@eshthehague.nl
School Sports	Kasja Ouwerkerk-Kortekaas	k.Ouwerkerk-Kortekaas@eshthehague.nl
Health Support Officer	Birgitta Blank	b.blank@eshthehague.nl
Admissions / School Fee Invoices	Claire Alcock	admissions@eshthehague.nl
School Canteen	Denise van Dorp	canteen@eshthehague.nl
Communication	Soul Robertson	s.robertson@eshthehague.nl
Other	Team ESH	info@eshthehague.nl

Middle Management Team

The ESH Middle Management Team assists the Director, Deputy Directors and Assistant Deputy Directors to manage the school. They facilitate the organisation of each section in the school, work closely with the section teachers and are the contact person after the classroom teacher.

Communication from teachers to parents

Email

Important information that needs to be communicated at short notice will be sent to parents by email.

Class News and Subject News

Class and subject news will be regularly communicated to parents through Social Schools App or emails. This communication is in the language of the section and outlines information about current topics of study and future activities both in and outside of school. Language learning news will also be shared by the Mother Tongue and L2 teachers.

Information Evening

Parents will receive an email inviting them to the information evening at the beginning of the school year. This is organised with the aim of informing parents about the educational system and everyday activities in their child's group. We strongly recommend parents attend this evening to get acquainted with the year ahead.

Reports and Progress Discussions

Parents will be invited for individual meetings with teachers regarding the progress and development of their child. These meetings take place three times a year: in November, February and July (if necessary). The children in the Primary Cycle receive a school report in February and at the end of the school year. Parents of children who are at risk of repeating a year group will be informed by a letter sent out in March. The final decision on whether to progress a pupil to the next class or to repeat a class lies with the school management.

Educational Report

When a pupil leaves school during the course of a school year (i.e. due to a move), parents receive a certificate of attendance and a written report from our teacher, co-signed by the director of the school. The report is written in the language of the section.

School information for parents

Information Screens

Screens located on each floor of the school display important information as well as photos of school events and school trips.

ESH Newsletter

Newsletters containing updates and announcements relating to school life and developments will be published twice a month. Parents will be notified via the Social Schools App. All newsletters will also be published on the Parent Portal of the school website.

Website and Parent Portal

Minutes of PTA and PC meetings as well as photo galleries



can be found on the Parent Portal of the school website. Parents can access these with a username and password which is issued by the school.

Parents' Participation

At ESH, we consider parents our partners in education and the school is very proud of our involved and supportive parents. Besides participation in formal consultative bodies, such as the Participation Council, parents are also invited to join other committees, including the Parent Teacher Association (PTA), focus-groups, a canteen committee and to get involved in other school activities.

Class Representatives

Every class has a Class Representative. This is a parent who volunteers to support the class teacher by helping to organise class activities. The Class Representative can also act as the contact person for new parents, concerning general questions about the school. This role is usually arranged during or before the information evening but if you are interested, please let the class teacher know. Furthermore the class representative is the contact person for new parents concerning general questions about

school environment and will be able to answer your questions with regard to the daily routine at school. The Class Representative may approach you for assistance with some activities such as: birthday or leaving celebrations, Sinterklaas (5th December), Christmas celebration, Summer Fair, talent show etc. and to support the many PTA initiatives.

Parent Teacher Association

Every parent who has a child at ESH is automatically a member of the PTA with full voting privileges, as is every teacher working at ESH. Every other year a new PTA board will be elected.

The PTA meets (bi)monthly in order to organise social events, such as cake and book sale, coffee mornings, the Summer Fair, etc and to help organise certain school events, such as Sinterklaas, Christmas, etc. The PTA can best be reached at the following email address:

pta@eshthehague.nl.

Participation Council (PC)/ Medezeggenschapsraad (MR)

By law, all Dutch schools have a Participation Council (Medezeggenschapsraad). The aim of the Participation Council (PC) is to ensure that all parties or stakeholders invested in the school are advised of policy decisions and have a place to give feedback.

The PC is made up of elected representatives: three members of the parent community and three staff members. Their contribution and support is crucial for the further development of processes and policies in school. They have an advisory role and sometimes have to give their approval on particular items according to Participation Council regulations. Parents are welcome to attend the PC meetings as observers. PC meetings are held in English. The meeting dates and agendas and minutes can be found on the Parent Portal.

Joint Participation Council / Gemeenschappelijke Medezeggenschapsraad (GMR)

The GMR is a legal body within our organisation which provides staff and parents with an opportunity to have a voice in the direction ESH takes at the Foundation level (Stichting Rijnlands Lyceum). The ESH has two representatives who attend GMR meetings: one parent and one staff member. GMR members are appointed by the Participation Councils of their respective schools and a term lasts for three years.

Advisory Board

The Advisory Board consists of representatives from the following European Agencies: Europol, Eurojust, EPO, ESA-ESTEC and EMA. The management holds regular meetings to consult with the Advisory Board.

Complaints

Parents, pupils or staff who wish to make a complaint are advised to approach a manager in the school organisation beginning with a middle manager, then the Assistant Deputy Director, Deputy Director and finally the Director of the school. Ideally complaints regarding a teacher or

member of staff, would, in the first instance, be reported to the person concerned, so that he/she can address or clarify the problem. If this is not successful, or if there are reasons why this is not an appropriate approach, the pupil or parent can report the complaint to the next appropriate person.


At each school there is an internal Confidentiality Person to whom pupils, parents and members of staff may report matters requiring strict confidentiality. This would concern matters such as an abuse of power, both from (fellow) pupils and teachers, support staff and school leadership, and or other forms of undesirable behaviour. The Confidentiality Person can give advice on a variety of matters, can offer initial support and guidance to external support organisations, the external confidential counsellor, the executive director of the foundation or the national complaints committee.

The internal confidential persons for pupils and teachers are Patricia McAteer and Bianca Pellet.

The Centrum Vertrouwenspersonen Plus fulfills the role of external confidential counsellor for the schools of the Rijnlands Lyceum foundation. Please see Section 8 for contact details.

Before approaching the external confidentiality counsellor, it is advised that parents, pupils and staff contact the internal confidentiality person first. The external confidentiality counsellor focuses exclusively on serious forms of undesirable behaviour (such as sexual harassment, intimidation, abuse of power, bullying and discrimination) and integrity issues (see whistle-blower regulations). Parents, pupils and staff can also turn to the executive director (the board) of the Rijnlands Foundation, Mr. Arjan Kastelein, Postbus 486, 2240 AL Wassenaar. He can decide to investigate matters himself or submit them to the National Complaints Committee or refer parents or pupils directly to the National Complaints Committee. Staff should lodge any complaints with the Deputy Director of the school. The complaints committee of the Rijnlands Foundation is the National Complaints

Committee and they advise the board who ultimately make a decision. Please find the regulations and address of the committee on the Rijnlands website. For addresses, please see Section 8.

A group of four children are standing in a bike rack filled with bicycles. On the left, a girl in a brown jacket with a fur collar and a backpack looks towards the right. Next to her is a boy in a plaid shirt and a backpack. In the center is a boy in a blue puffer jacket. On the right, a girl in a bright orange fuzzy jacket is smiling and looking towards the boy in the blue jacket. They are all standing on a paved area with trees and a fence in the background.

We educate our students to make healthy and responsible choices with regards to their own emotional development, their social connections and the environment.

6 ESH Primary School Organisation

School Management

Director: Mr Frans van de Kerkhof
Deputy Director Primary: Mr Eugene Voorneman
Assistant Deputy Director: Mrs Carma de Groot
Facility Manager: Ms Danielle Eijkenbroek

Middle Management/Section Leaders

Given the complexities involved in managing our schools, ESH has a strong cohort of middle managers/section leaders who are able to share responsibilities and divide leadership. They assist the Director, Deputy Director and Assistant Deputy Director.

Middle management play a crucial role in developing and maintaining the nature and quality of the pupils' learning experiences, managing staff (within their section) as well as facilitating initiatives within the school. After the class-room teacher, the middle managers are the contact

person for any queries or questions from parents.

Teacher Professional Development at ESH

An INSET day is an IN-Service Training day, also known as a PD Day (Professional Development Day). Professional development delivers benefits to our teachers, their profession and our pupils. Our goal is to ensure our teachers are up-skilled, have learning opportunities to keep pace with the current standards in education and to promote engagement. Teachers have 5 INSET Days per year and two Induction Days per year. There is no school for pupils on these days.

Professional Learning Community at ESH

Staff at the ESH are involved in continual, on-site professional development opportunities called Professional Learning Community's. A Professional Learning Community (PLC) is a group of educators who

meet regularly to share expertise, work collaboratively, expand their teaching strategy toolkit to enhance the learning skills and experiences of students. In short, a it is team of teachers who work together to learn from each other in order to have a positive impact on the learning of the children. The PLC is integral to our school learning culture and professional development. It is guided by the Assistant to the Deputy Director and our PLC Organisers; they, in turn, facilitate a team of PLC Chairpersons who have regular meetings with our smaller PLC teams.



Back row: Moira O'Hare, Lynne Byatt, Eugene Voorneman, Carma de Groot.
Front row: Guillaume Roux, Montse Fiorez, Vicky Vrontos and Nel van Silfhout.

Middle Management Team

Section	Name	Email
Dutch Section	Nel van Silfhout	n.vansilfhout@eshthehague.nl
English Section	Moira O'Hare	m.ohare@eshthehague.nl
French Section	Vicky Vrontos	v.vrontos@eshthehague.nl
Spanish/German/Mother Tongue section	Montse Florez	m.florez@eshthehague.nl
Early Years Section	Lynne Byatt	l.byatt@eshthehague.nl
L2 Coordinator	Guillaume Roux	g.roux@eshthehague.nl
Specialist Section	Carma de Groot	c.degroot@eshthehague.nl

A photograph of a female teacher with long brown hair, wearing a black dress with a white floral pattern, sitting on a green carpeted floor. She is looking down at a small book or drawing held by a young boy with blonde hair in the foreground. Two other young boys are sitting next to them; one is wearing a grey sweater and the other an orange t-shirt. They are in a classroom setting with colorful clothing hanging on a rack in the background.

Teaching at the ESH allows me to teach in a truly international school that is focused on learning for both students and staff. I feel very lucky to be able to work with a diverse team of experienced professionals and to have the opportunity to teach such a motivated, engaged group of young people. And, it is all made even better by Den Haag – a fantastic, welcoming, international city!

A. Donnelly, ESH Primary Teacher

7 Practical Information

Your child is welcome at school from 08.30; the first lesson begins at 08.45.

All classes have a 15-minute break in the morning and a 45-minute lunch break. At the beginning of the school year you will receive a detailed timetable from your child's class teacher.

The lunch break is divided into two parts: lunch- time (30 minutes) and playtime (15 minutes). During lunch breaks pupils can eat their own packed lunch or the lunch served by the canteen. Children who eat a canteen lunch will eat in the canteen. Children who eat a packed lunch will eat in the classroom. Children are supervised by lunchtime supervisors.

During the break time children have the opportunity to eat a healthy snack brought from home and the opportunity to play. We encourage healthy eating at ESH and ask you not to give your child any sweets, fizzy drinks or other unhealthy snacks. Unfortunately, we do not have any facilities for storing packed lunches in a refrigerator or for heating them up. You can also collect your child for a lunch break at home.

Late Arrivals

Parents are responsible for the arrival of their children, at the correct time. Children must be in class for 08:45. The European School of The Hague is bound to Dutch rules and regulations (Leerplicht). You will be contacted if your child consistently arrives late. Please provide an explanation for their late arrival. If a student is late for school he/ she must report to the reception on arrival to sign in before joining lessons. A parental note should accompany a student who is late because of an external appointment. Persistent unexcused lateness will be followed up. If your child is late 10 times in one term, the school will send you a letter. If your child is late 15 times in one term, then the school is obliged to inform the attendant officer (Leerplichtambtenaar).

Early Years		
Monday, Tuesday, Thursday and Friday		
Early Years A		Early Years B
08.45 – 10.15	classes	08.45 – 10.45
10.15 – 10.30	snack break	10.45 – 11.00
10.30 – 11.45	classes	11.00 – 12.15
11.45 – 12.30	lunch break	12.15 – 13.00
12.30 – 15.00	classes	13.00 – 15.00
Wednesday		
08.45 – 10.15	classes	08.45 – 10.45
10.15 – 10.30	snack break	10.45 – 11.00
10.30 – 12.45	classes	11.00 – 12.45

Absence – Reporting Sick

If your child will be absent due to illness or for any other reason, please report this on Social Schools App, or to reception before 08:30, either by email: prim-absences@eshthehague.nl or by telephone: + 31 (0)70 700 1600. If a child is absent without notification, we will contact the parents.

If your child is absent for more than one day due to illness, a call to the school office must be made each day but if we have been informed that their absence will be for a specific period of time there is no need to call each day. Please note that the school will always contact parents if a child is absent. Regular or persistent absence will be followed up by the school as any unexplained absences need to be reported to the attendance officer (Leerplicht).

Please take note of our policy below on absences:

If a student has been ill for more than 5 consecutive days,

Primary		
Monday, Tuesday, Thursday and Friday		
Primary 1/2		Primary 3/4/5
08.45 – 10.45	classes	08.45 – 10.15
10.45 – 11.00	snack break	10.15 – 10.30
11.00 – 12.30	classes	10.30 – 12.45
12.30 – 13.15	lunch break	12.45 – 13.30
13.15 – 15.00	classes	13.30 – 15.00
Wednesday		
08.45 – 10.45	classes	08.45 – 10.15
10.45 – 11.00	snack break	10.15 – 10.30
11.00 – 12.45	classes	10.30 – 12.45

has had 2 consecutive days absence twice or more in 2 months (a total of 4 days in 2 months), or has had a total of 5 days absence over a period of 3 months then the school will contact parents to inquire about the absences. If the absences continue and are deemed a cause for concern, then the school will inform the school doctor (Centrum Jeugd en Gezin, CJG) who will contact the parents to arrange an appointment. The school doctor then informs the school if any further action is necessary. This process can also be used if a student's attendance becomes a matter for concern, including patterns of absence or absences on specific days.

Absence – Medical Appointment

Wherever possible, medical or any other appointments should be scheduled outside regular school hours. If appointments cannot be scheduled outside school time, reception should receive notice beforehand, or at the latest upon arrival at school. If any pupil has to leave school during the school day for an appointment, we ask



that you report to the reception and indicate whether your child will return to school later that day. If your child returns to school, please also notify reception. If your child will not return to school after the appointment, please don't forget to notify all other relevant organisations such as the bus company, after school activities provider or the after school care provider.

Absence – Special Leave Request

If a student must be absent for reasons other than illness, doctor, hospital, dentist or orthodontist appointments, a *Request for Special Leave* form should be completed and returned to the reception or to prim-absences@eshthehague.nl at least three weeks prior to the requested leave date. Documents related to the request should be enclosed regardless of their age.

The ESH reserves the right to deny a request for special leave. The ESH is bound to Dutch regulations (Leerplicht) in this respect. For more details regarding the conditions for Special Leave, please see the school website. In case of prolonged absences, the school has the right to reconsider the placement in the next school level, considering retention when academic standards are no longer met due to the extended absence of formal education.

Absence – Gifted and Talented Students

The European School is committed to providing the best possible learning opportunities for all pupils. Within the context of this broad aim, we strive to support those who are 'Gifted and Talented' on a high officially recognized level in sports, art, music or others. These students might need time off during regular scheduled school hours to be able to participate in their activity. School requires an official request together with supporting documents and dates at the beginning of the school year. The request can be sent to primary@eshthehague.nl.

The ESH will discuss the possibilities in supporting your child to further develop their talent. Teachers should be able and willing to set up work for the missing lessons.

Arrival at school – drop off procedure

To ensure the safety of all children when dropping off your child(ren) please adhere to the arrival and drop off procedure of the school:

- The school doors will not be open for Early Years and Primary before 08:30 at the earliest.
- If your child is in school grounds before 08:30, he/she is still and under the responsibility and supervision of the parent / carer.
- Early Years children are brought to the classroom by the parents.
- Early Years parents must enter and exit via the Early Years entrance / playground only.
- Primary students can be brought to their entrance (main entrance or temporary classrooms) by the parents and walk to their classroom independently. P1 students may be accompanied by parents until 01.10.2019.
- Children must be in class for 08:45 for lessons to start on time.
- If you need to contact a member of staff first thing in the morning please send an email to: prim-absences@eshthehague.nl.

Leaving school – pick-up procedure

At 12:45 on Wednesday and 15:00 on Monday, Tuesday, Thursday and Friday, the bell rings to indicate that the lessons have finished for the day.

- Early Years children are picked up in the classroom by the parents.
- Early Years parents must enter and exit via the Early Years entrance / playground only.
- Primary children are brought out by the class teacher to their line-up areas.
- We kindly request that you wait outside the school on the courtyards.

For safety reasons, primary teachers hand the children over to their parents. Please support your class teacher by making sure that your child stands with the teacher until you arrive. Please make sure that your child, reception and the teachers are fully informed if another adult is to pick them up. Teachers will not hand children over to adults that they do not know or are unsure about.

Please pick your children up on time. The teachers' working day continues after the children go home and we would like to avoid unnecessary delays for staff and ensure a smooth transition from school to home.

If you would like to allow your P4 or P5 child to leave school and travel home alone at the end of the day, you need to complete and submit a permission form to reception. For the duration of construction at ESH Primary, there will be changes to pick-up and drop off procedures. These will be clearly communicated to the parents via email and the website.

After School Activities (ASA)

The ESH supports an After School Activity (ASA) Programme offered by external ASA Tutors in the school building and on the sport fields. The programme offers a variety of ASA's in Sports & Fitness, Creative Arts, Music, Dance & Performance and Technology.

The vision behind the ASA's is that pupils can try out various physical or creative activities to see what they might like and where their interests lie. Once they have found an activity that suits them and that they wish to pursue, they can join local clubs or teams. Furthermore, the ASA's give pupils the chance to be around school mates from other language sections which gives them the opportunity to make new friends throughout the school.

The ASA's for Primary and Early Years are divided into three Terms per School Year. Parents will receive an email with details to register and can also find more information on www.afterschoolesh.nl.

We expect our pupils to cooperate and work well with the ASA tutors. In exceptional circumstances a pupil can be deregistered from ASA. This decision will be taken by both the ASA Tutor and the ASA Coordinator.

After School Care (ASC)

In the Netherlands all schools are required by law to work together with a ASC provider. ESH works together with



Zein International Childcare located on the school premises. ESH families also use a number of other after school childcare providers, including, but not limited to: Big Ben Kids, CompaNanny Voorburg/Statenkwartier, Kindercentrum David DAK, Kindercentrum Onno DAK, 2Samen, Triodus, Villa Bloom, Zo Kinderopvang. ESH maintains regular contact with all ASC providers mentioned on our website. Registration for ASC should be arranged directly via the ASC provider.

Bikes

Bike parking for pupils is available on the school premises or outside the Early Years entrance*. Cyclists should walk their bicycles to and from the bike parking and follow the instructions of the bike supervisor.

Bus Transport

The door to door bus transport for our school is organised by Achttax. For registration and information, please use the following email address: planning@achttax.nl. A few companies organise bus transport for the pupils of their

employees. Please ask your HR department if this is the case. Each child will be issued with a bus badge. These badges are to help ensure that each child leaves on the correct bus for the correct destination. If your child takes the bus, it is your responsibility to ensure that your child wears his/her bus badge to school every day, also on the way home. Please keep the badges safe and help your child become responsible for wearing the badge every day.

If a child will not travel by bus on a planned bus-day, parents have to inform school at prim-absences@eshthehague.nl.

For children who travel by school bus, we ask that you explain that safety on the bus is very important. Our pupils must listen to their bus driver, remain seated during the journey and keep their seat belts fastened. In case of questions or complaints: please contact our facilities team via prim-absences@eshthehague.nl.

* During construction work at ESH Primary bikes will be parked offsite

Canteen

ESH pupils can benefit from freshly prepared meals on a daily basis in the school canteen. The external provider works with lunchtime supervisors and ensures that all meals meet the requirements set by the Dutch Food and Consumer Product Safety Authority (NVWA). For questions about prices or any comments about the canteen, please send an email to: canteen@eshthehague.nl. You can find the Canteen Registration Form on the [school website](#).

Celebrations

Besides learning, we also make time for important celebrations such as Sinterklaas, Christmas, Easter and European National celebrations. On special occasions such as birthdays, treats may be brought to school for sharing. We strive to promote a healthy lifestyle and ask for your cooperation in this respect as well as to take food allergies into consideration.

Clothing

Pupils bring their gym clothes to school on the days that they have PE lessons. An appropriate sports kit includes indoor sports shoes with non-marking soles. A school sports shirt can be ordered from gymspullen.nu.

Extra clothing

The school has a limited supply of clothes for 'accidents'.

Dogs

Dogs are not permitted on school grounds, with the exception of personal assistance dogs for people with disabilities.

First Aid

For First Aid you can go to the concierges office (located near the entrance).

ICT

All classrooms have interactive whiteboards (SMART) or projectors with whiteboards and all teachers are proficient in their use. Laptops are available for each class.

Insurance

The school has accident insurance for all pupils. This

insurance is not only in effect when the children are at school, but also during bus transport from home to school and vice versa. The insurance also covers school trips and sports tournaments.

Library

We have two libraries in our Primary section; one is for Early Years and P1 and the other for P2-P5. From the moment you enter our libraries, their purpose is evident – to develop a love of reading in all children. There are over 10000 books, audio books and magazines in 15+ European languages available for the children to sign out at different reading levels. They cover a wide range of scientific, daily life, historic, geographic and artistic topics.

If your child is interested in fact or fiction, an avid or reluctant reader our friendly librarians can help them to find books to pique their interest. All Early Years and Primary children visit once a week. Early Years children borrow one book and Primary up to three books per week. If your child is a bookworm or forgets their books on their library day, we have free access every morning from 8.30am-8.45am. All children are supplied with a yellow library bag when they arrive at school. Replacement bags are 8.50 euros. Books that are more than 4 weeks overdue, lost or damaged must be replaced or reimbursed by the family. Parents can access our catalogue from home. Follow the link and select the branch Primary: esh.oliverasp.co.uk. Contact: library@eshthehague.nl.

Lost Property

Please label your child's belongings clearly to avoid losing them. You can find lost property on display in school. At the end of each term, any belongings that have not been collected will be donated to charity.

Mobile Phones

Children are not allowed to use mobile devices at school. If parents require that their child carries a mobile device, the device needs to be switched off and kept in the child's bag during the entirety of the school day. Children have full responsibility for their mobile phones. In addition, we kindly request that parents limit their own use of mobile

phones in the school premises. Please read our Mobile Phone Policy on the parent portal.

Personal Belongings

There are a few occasions when children are allowed to bring toys to school. The ESH is not responsible for any lost or broken toys. Please evaluate the appropriateness of these toys before taking them to school.

Privacy

ESH processes the personal data of all its pupils. The school considers the proper handling of personal data vitally important and adheres to the privacy legislation - GDPR. We are responsible for the careful handling of your child's personal data. In the notes on the Privacy policy, found on the Parent Portal of the website we explain how we handle your child's personal data.

Recycling

At school we collect paper separately in the appropriate recycle bins. We also collect old batteries and used printer cartridges (contact the concierges).

School Holidays

For school holidays we refer you to the back of this School Guide, which lists all holidays in a useful overview. Please take note of INSET teacher training days.

Smoking Ban

Smoking is not permitted anywhere on or near the school premises.

8 Contact details external organisations

Internal Confidentiality Persons

The internal confidentiality persons for parents and students are Patricia McAteer and Bianca Pellet. They can be reached at p.mcateer@eshthehague.nl, and b.pellet@eshthehague.nl.

External Confidential Counsellor

Centrum Vertrouwenspersonen Plus
Telephone 06 81 31 69 36
www.cvp-plus.nl

Centrum voor Jeugd en Gezin (CJG)

For all questions about children's development and education, child care and the school doctor.
Hananburglaan 339a, 2565 GP The Hague.
Telephone: 0800 285 4070

Compulsory Education Office

For all questions about the attendance regulations in the Netherlands Municipality of the Hague Compulsory Education Department: 070 353 5454
Compulsory education officer *Ms. Elke Philips*:
elke.philips@denhaag.nl

National Complaints Committee

You can find the complaints regulations and address and contact information of the complaints committee here:
rijnlandslyceum.nl/stichting/organisatie/klachtenregelingen

Financial Matters

For financial matters, please contact our department at the Rijnlands Lyceum Foundation rijnlandslyceum.nl
Telephone: 071 573 0912 / 071 573 0914

Parent Teacher Association

Email Address: pta@eshthehague.nl

Participation Council

Email Address: pc@eshthehague.nl

School Social Work

Social work collaboration called Xtra-Plus
Jongeren informatiepunt (JIP)
Jeugd Interventie team (JIT)
School Maatschappelijk Werk+ (SMW+)
Telephone: 070 205 2000

The Dutch Inspectorate of Education

info@owinsp.nl or onderwijsinspectie.nl
Questions about education: 088 669 6000
Inspectors hotline: 0900 111 3111

9 School Holiday Calendar 2019-2020

August 2019								September 2019								October 2019							
wk no.	M	T	W	T	F	S	S	wk no.	M	T	W	T	F	S	S	wk no.	M	T	W	T	F	S	S
31				1	2	3	4	35							1	40		1	2	3	4	5	6
32	5	6	7	8	9	10	11	36	2	3	4	5	6	7	8	41	7	8	9	10	11	12	13
33	12	13	14	15	16	17	18	37	9	10	11	12	13	14	15	42	14	15	16	17	18	19	20
34	19	20	21	22	23	24	25	38	16	17	18	19	20	21	22	43	21	22	23	24	25	26	27
35	26	27	28	29	30	31		39	23	24	25	26	27	28	29	44	28	29	30	31			
								40	30														
November 2019								December 2019								January 2020							
wk no.	M	T	W	T	F	S	S	wk no.	M	T	W	T	F	S	S	wk no.	M	T	W	T	F	S	S
44					1	2	3	48							1	1			1	2	3	4	5
45	4	5	6	7	8	9	10	49	2	3	4	5	6	7	8	2	6	7	8	9	10	11	12
46	11	12	13	14	15	16	17	50	9	10	11	12	13	14	15	3	13	14	15	16	17	18	19
47	18	19	20	21	22	23	24	51	16	17	18	19	20	21	22	4	20	21	22	23	24	25	26
48	25	26	27	28	29	30		52	23	24	25	26	27	28	29	5	27	28	29	30	31		
								1	30	31													
February 2020								March 2020								April 2020							
wk no.	M	T	W	T	F	S	S	wk no.	M	T	W	T	F	S	S	wk no.	M	T	W	T	F	S	S
5						1	2	9							1	14			1	2	3	4	5
6	3	4	5	6	7	8	9	10	2	3	4	5	6	7	8	15	6	7	8	9	10	11	12
7	10	11	12	13	14	15	16	11	9	10	11	12	13	14	15	16	13	14	15	16	17	18	19
8	17	18	19	20	21	22	23	12	16	17	18	19	20	21	22	17	20	21	22	23	24	25	26
9	24	25	26	27	28	29		13	23	24	25	26	27	28	29	18	27	28	29	30			
								14	30	31													
May 2020								June 2020								July 2020							
wk no.	M	T	W	T	F	S	S	wk no.	M	T	W	T	F	S	S	wk no.	M	T	W	T	F	S	S
18					1	2	3	23	1	2	3	4	5	6	7	27			1*	2*	3*	4	5
19	4	5	6	7	8	9	10	24	8	9	10	11	12	13	14	28	6	7	8	9	10	11	12
20	11	12	13	14	15	16	17	25	15	16	17	18	19	20	21	29	13	14	15	16	17	18	19
21	18	19	20	21	22	23	24	26	22	23	24	25	26	27	28	30	20	21	22	23	24	25	26
22	25	26	27	28	29	30	31	27	29*	30*						31	27	28	29	30	31		

	All students & Staff	School closed (Holidays)
	All students	School day ends at 12.30
	All students	School closed (Teacher in-service Day)
	Primary students	School closed (Teacher in-service Day)
	Secondary students	School day ends early for Class Councils**

*Dates of the June/July Class Councils are yet to be determined due to the bacallaureate
** School closing times for Class Councils to be confirmed

10 European National Days

At our school we pay attention to the European National days.
Please note that these are regular school days
(with the exception of Koningsdag).

Country	Date	Name of the day	Country	Date	Name of the day
Austria	26-Oct	Nationalfeiertag	Italy	2-Jun	Proclamazione della Repubblica
Belgium	21-Jul	National day			
Bulgaria	3-Mar	Liberation Day	Latvia	18-Nov	National day
Croatia	25-Jun	Dan državnosti	Lithuania	16-Feb	Independence day
Cyprus	1-Oct	Independence day	Luxembourg	23-Jun	National Day
Czech Republic	28-Oct	Independence day	Malta	21-Sep	Independence day
Denmark	5-Jun	Grundlovsdag	The Netherlands	27-Apr	Koningsdag
Estonia	24-Feb	Independence day	Poland	11-Nov	Święto Niepodległości
Europe	9-May	European Union Day	Portugal	10-Jun	dia de Portugal, de Camoes e das Comunidades
Finland	6-Dec	Independence day			
France	14-Jul	National day	Romania	1-Dec	Ziua națională a României
Germany	3-Oct	Tag der deutschen Einheit	Slovakia	1-Sep	Constitution day
Greece	25-Mar	National day	Slovenia	25-Jun	National day
Hungary	15-Mar	National Day	Spain	12-Oct	La fiesta de la Hispanidad
Ireland	17-Mar	St Patrick's Day	Sweden	6-Jun	Sveriges nationaldag
			United Kingdom	21-Apr	The Queen's birthday



J'étudie le code

un piano

Je lis des mots.

ia
un aviateur
un radiateur
un bégonia
un diamant
serviable

io
une violoncelle
la radio
un chariot
la curiosité
un chiot

ian
un fortifiant
de la rhinocéros

io
un lion
un avion
un canot
une queue