# ESH Primary Health and Safety Protocol – Updated June 9th 2020

## 1. Hygiene protocol (corona) ESH Primary

In this protocol you will find the measures taken by the European School of The Hague to protect the pupils and staff of the school as best as possible from the Coronavirus. These measures are based on the opinions of the RIVM and the PO-Raad. This protocol is an addition to the ‘Protocol opstart basisonderwijs’ (***and the updated version dated 28th May 2020***) that we follow.

**The new protocol states that**

Hand disinfection for children is only effective with proper use, so under supervision. If it is in any way possible to get the children to wash hands, this has a strong preference and policy should be focused on that. There is a health risk due to the presence of disinfectant products. If regular hand washing is not possible, then hand disinfection would only takes place under supervision and in the upper school.

Disinfection of surfaces has no added value compared to cleaning with soap and water. In addition, the presence of these resources presents a health risk in classrooms. The RIVM advises against applying surface disinfection in schools.

**Keep 1.5 meters away**Students do not have to keep 1.5 metres away from each other. They must keep up to 1.5 meters away from adults and adults must keep 1.5 meters away from other adults. Due to the return of 100% of the pupils the 1.5 m rule must be adhered to unless due to your position/job you are unable to. For example staff are working with Early Years pupils or a child is in distress and needs you to comfort them etc. it will be at their own discretion.

The same applies to the meeting room (maximum 6 people at a time) and the staff room. When you share an office, please do so with a maximum of 2 adults per office/classroom. Teachers should leave school straight after their last lesson or duty.

**Hygiene**To stop the spread of the virus, it is important to wash your hands regularly with soap (at least 30 seconds per time washing and drying). Please see to it that the pupils wash their hands thoroughly. Especially before and after eating. No shaking hands.  
If you must cough or sneeze, then do it in the elbow and do not touch your face. If students or staff feel sick, they stay at home.

Each classroom and office are equipped with disinfectant hand gel (use only on pupils in the upper classes and only under supervision). All classrooms, except the ones on the 3rd and 4th floor, have a sink in the classroom where pupils can wash their hands. Soap and paper towels will be available. Deposit paper towels in the trash after use.

Pupils on the 3rd and 4th floors (bovenbouw) wash their hands in the sanitary areas, where soap and paper towels are also present. There is hand gel in the classroom. The door closers of the sanitary areas for the pupils are disconnected so that the doors can remain open.

Each classroom and office are also equipped with a small cassette with some plasters so small mishaps, such as a sore finger, can be treated by the teacher or supervisor himself to avoid having pupils walking through the school as much as possible ***(if you run our please contact the reception).*** Larger calamities are dealt with by a first aider. There are always at least 2 first aiders/ERO officers in the building.

All ventilation grilles in the premises/offices have been cleaned and air filters were replaced during the May break.

Every classroom and office will be provided with cleaning spray, microfiber cloths and a bottle of disinfecting hand gel, also paper towels can be used for cleaning. Staff in the classroom or in the office can also clean tables and other surfaces in between, for example during breaks. At the end of the working day, the cloths are collected by the cleaning company and washed at 90 degrees. For cleaning instructions of the classroom or working space, see attachments.

Learning aids (like toys) will be regularly cleaned by the teachers, using the spray**.** We **DO NOT** clean PC/computer equipment with products that contain alcohol. These products damage the equipment.

It is stated in the protocol that PPE (Personal Protective Equipment) is not needed to be worn in school. EY teachers received gloves as they sometimes have to clean body fluids.

Teachers who feel the need to wear gloves in school, will see the concierges. No masks are provided as they are not recommended by the RIVM. However, staff / children are allowed to bring and wear their own in school.

**Lunch**Lunch takes place in the classroom. LOF catering provides hot meals in the classroom for the students who have been registered by the parents. Of course, LOF catering complies with the guidelines of the RIVM. Lunchtime supervisors wear an orange vest during work making sure they are clearly visible (in connection with keeping distance).

**Cleaning**Daily cleaning is carried out by Unidos. They comply with the RIVM guidelines. The first round of cleaning starts at 10:00. The sanitary areas are cleaned, as well as hand contact points in the building. At 11:30 a.m., the next round of cleaning starts. The sanitary area is cleaned again as well as the contact points. The school closes at 4:00 p.m. Then there is another cleaning round where cleaning takes place according to the cleaning program (again including sanitary facilities) so the children arrive to a clean school in the morning.

For staff: The used microfiber cloths are ***left in your classroom next to the bin on the floor*** by staff at the end of the day and picked up by the cleaning company and cleaned. Teachers / staff collect new cloths at the reception ***under the stairs*** at the beginning of the next working day. If it is found that soap or towels are running low, ***report this to the reception*** so that they can be refilled immediately.

For staff: If the cleaning in your classroom or office was not satisfactory, please call the reception, so the cleaning company can re-do it. For the best cleaning results please empty your desk and other flat surfaces at the end of the day. The cleaning company can only clean empty surfaces, they do not tidy up. At the end of every school day, we would like the pupils to put their chairs on top of their tables. This will assist the cleaners as they begin by cleaning the floor and then they will put the chair back down and clean the tables.

**As of the 11th June we will have extra cleaning taking place in school each day. There will be an extra 90 minutes per day on top of what is already provided.**

**Other recommendations for staff**

* Everyone present in school should follow the indicated walking routes.
* Try to avoid using the elevator.
* For staff: touch door handles or handrails as little as possible.
* Wash your hands with soap after using the printers, coffee machine etc.
* Do not use carpets.

**Transport**

The taxi companies who provide the transport for our pupils have their own Corona protocol, which was developed before the 11th of May. Parents will make direct contact with the company.

## 2. Health

**Medical Treatment**

Minor medical procedures can be performed without protection unless it involves several adults. When intensive medical or nursing care must be provided in regular and special education involving several adults, staff must wear personal protective equipment. The advice is to act as much as possible in line with the policy that applies in youth care with regard to protective equipment.

**Policy for staff and pupils having Corona related symptoms**

**RIVM guideline**: if a staff member develops corona-related complaints during the day, the staff member will go home.   
**RIVM guideline**: when a student develops corona-related complaints during the day, the child goes home. Specifically, the following measure applies:

When in doubt, a student's temperature can be measured at school. If this is not possible, a student goes home. The temperature can be measured at home.

If at school: an ear thermometer is used for this, which is disinfected after use.

Parents will be asked to immediately collect children who are ill.

Children showing COVID19 like symptoms will be placed in isolation (according to the protocol) in Danielle’s room until they are picked up by parents.

## Illness (staff)

The school applies the advice and guidelines of RIVM, which means that you stay at home with the following complaints:

* Common cold
* Sneezing
* Cough
* Sore throat
* Difficulty breathing
* Loss of sense of taste/smell
* Fever above 38’C

1. You can only go out again after you have no symptoms for 24 hours. With a fever (from 38 degrees) everyone in your household stays at home.
2. Educational Staff are entitled to tests once severe symptoms of COVID19 arise.
3. The GGD protocol is then applicable once tested positive and Directorate and GGD are aligning actions.
4. Staff members with corona-related symptoms do not come to school.
5. Staff members with corona-related symptoms are tested in accordance with multidisciplinary care.
6. Employees who fall into an “at risk” group can become exempt from work at school (Choice of employee in consultation with the employer).
7. Staff members with family members who fall into an at risk group, can be exempted from work at school (employee choice in consultation with the employer).
8. A staff member who does not belong to the risk group but is seriously concerned, will discuss this with his employer. In that meeting, an assessment is made as to whether agreements can be reached about the precise details of the activities.

## Illness (Pupils)

Pupils who shows any sign of COVID19-like symptoms need to stay at home.

Pupils are entitled to tests with the permission of their parents once severe symptoms of COVID19 arise. The GGD protocol is then applicable once tested positive and the Directorate and GGD are aligning actions.

Pupils feeling unwell or sick stay at home until they are symptom free for at least 24 hours

Pupils falling ill in school are directly sent home after contacting parents

Children showing COVID19 like symptoms will be placed in isolation (according to the protocol) in the Facility Office until they are picked up

## 3. esh Families who have been travelling during any of the long weekends/holidays

The advice of the RIVM is only to travel if it is strictly necessary.

Holiday travel is not considered strictly necessary.

Families who have been travelling during any of the long weekends/ holidays are asked to take the following safety measures into account:

* Look at the RVIM [website](https://www.rijksoverheid.nl/onderwerpen/coronavirus-covid-19/verkeer-vervoer-en-reizen/reizen-buitenland) to check if you have been in a red area
* Monitor the health of each family member carefully: if there are symptoms of a cold, running nose, sneezing, sore throat, coughing, elevation or fever than stay home until you are symptom free for at least 24 hours
* If 1 or more family members have fever or shortness of breath, stay home until all family members are symptom free (without medication) for at least 24 hours
* Contact your GP by phone to discuss their medical condition

***For the RIVM Questions and Answers in English,*** [***click here***](https://www.rivm.nl/en/en/novel-coronavirus-covid-19/questions-and-answers)